

# MARIAH LOPEZ

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## EDUCATION

Bachelor's Degree | Technical Communication and Information Design | UCOS 2024 - 2026  
Associate's degree | Arts - Spanish with Designation | Pikes Peak State College 2022 - 2024

## RELEVANT COURSEWORK

UX Research Design | UX Research Methods | Advanced Technical Writing | Grant and Proposal Writing | Python | C++ | JavaScript | HTML | SQL | Financial and Managerial Accounting | AI, Accessibility, and Augmentation | Statistics | Content Strategy & Management | Technical Editing and Style | Advanced Grammar | Cybersecurity | PC Applications | Data Structures and Algorithms

## PROJECTS

Outdoor Pikes Peak Initiative Data Hub

- Improved usability of a public data platform by conducting UX research, defining user personas and red-route tasks, and organizing complex datasets into clear navigation and content structures. Created wireframes to support interactive maps and dashboards.

One Dog at a Time Non-Profit

- Redesigned site structure and content to help adopters and volunteers find information quickly. Developed user flows, simplified navigation, and clarified calls-to-action with a focus on responsive and accessible design.

## WORK EXPERIENCE

Final Document Specialist | Mortgage Solutions Financial 2024

- Audited regulated financial documents for investors and federal compliance.
- Performed version control and document lifecycle management in SharePoint.
- Validated data accuracy and documented discrepancies prior to submission.
- Supported quality assurance through structured review and issue resolution.

Shift Lead | Pilot Flying J 2021

- Managed operational reporting and reconciled daily sales and inventory data.
- Ensured adherence to safety, financial, and operational compliance standards.

Merchandising Associate | Walmart 2019

- Executed planograms and applied info architecture principles to physical product layouts.
- Maintained data accuracy for inventory lifecycle and loss-prevention reporting.

Certified Nursing Assistant | Lamar Estates 2016

- Followed regulated healthcare workflows, HIPAA-compliant documentation practices.
- Applied infection control, safety standards, and quality assurance procedures.